

BACKGROUND CHECKS
(Excerpts from Appendix F, 2011)

Section 1.03 Procedure for Application and Selection

- A. Club Option program
 - 1. Identification of international events to be assigned to the National Teams, Solos and Duets, and those open to the Club Option program.
 - 2. Classification of the Club Option events to determine eligibility of preliminary applicants.
 - 3. Forwarding of selection form and the International Calendar, containing classifications, to eligible clubs.
 - 4. **Clubs submit application forms, a \$500.00 deposit and background check reports for all adult personnel, including but not limited to coaches, managers, chaperones, U.S. FINA Judges, etc., participating in the Club Option. If a club is unable to provide an acceptable “green light” report from the company approved by USSS, the cost of the additional background checks will be paid by USSS and invoiced to the club for payment. The company contracted by the USSS National Office will conduct the background checks.**
 - 5. Receipt and review of applications by the International Relations Review Subcommittee, matching applicants and their selected competitions, as classified, where possible and appropriate.
 - 6. Consideration and ratification of recommendations of the designated subcommittee by the Board of Directors.
 - 7. Notification of applicants.
 - 8. Where funding is available, appropriate disbursement as recommended by the International Relations Review Subcommittee and approved by the Board of Directors.
 - 9. Assistance in preparation for international competition will be provided for selected clubs through the programs currently in effect.

Section 1.05 Deposit Refund Policy

- A. Club Option program
 - 1. The \$500.00 deposit will be refunded:
 - a. Upon submission of the final written report after the conclusion of the competition.
 - b. If accepted competition is canceled.
 - c. If area of accepted competition is declared unsafe by State Department or USOC Advisory.
 - d. If 50% or more of the Club Option athletes have been selected for a National Team and can not attend the Club Option event.
 - e. If there are extenuating circumstances such as illness or injury of competitors or coaches.
 - f. **Minus the cost of background checks, where necessary.**
 - 2. The \$500.00 deposit will become non-refundable:
 - a. If the club declines to participate after accepting the competition.
 - b. **If background check reports are not provided prior to attendance at the Club Option competition.**
 - 3. Clubs entering International competitions with unlimited entries shall not be required to pay the \$500.00 deposit.
- B. International Club Exchange program
 - 1. No deposit required.